**Application to be a House Captain**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class \_\_\_\_\_\_\_ House \_\_\_\_\_\_\_\_\_\_\_

As a school, we decided that our House Captains must be:

* Confident, with a loud, clear voice
* Mature and Sensible
* Well organised – good attendance and punctuality, homework record and in uniform
* Bossy (in a good way)
* Encouraging – helps people to achieve their best
* Reliable – won’t promise something then not do it
* Fair – treats everyone the same
* Responsible – can be trusted to do the right thing
* Well behaved, have a positive attitude and be a good example to others

If you think you have the right qualities to make a really effective House Captain, please write a short letter of application telling us why you should be given the job and what you would do as a House Captain. Please attach your letter to this form - and remember you need to impress people and persuade them you are taking this seriously.